

# HUB ADVISORY



Are you ready to eat and  
*be Appreciated?*

## DRIVER APPRECIATION DAYS August 21 to August 25

### Tipp City:

Monday, August 21: 5:00 PM - Midnight  
Tuesday, August 22: 10:00 AM - 4:00 PM

### Newport:

Wednesday, August 23: 10:00 AM - 7:00 PM

### Lansing:

Thursday, August 24: 5:00 AM - 1400

### Grand Rapids:

Friday, August 25: 10:00 AM - 4:00 PM

### Target:

To be announced

All employees are invited to join in on the food and fun. So, let's all get together and show our appreciation and how important our drivers really are.



## *Celebrating 88% Efficiency*

As many of you are aware, we have crossed the 88% efficiency line (for now). I want to thank everyone for your efforts in making this happen.

In light of this achievement, we will be celebrating over the next week. Celebrations will take place in Lansing on Tuesday, August 1, Tipp City on Friday, August 4 and Grand Rapids on Monday, August 7.

Thanks again for your service to one another and NTB as a whole!

And we are now off to 89% efficiency.

Henry



## Anniversary Dates:

Name	Date	Yrs
Nate Loew	8-03	7
Matt Downing	8-03	1
Jackie Downing	8-04	1
Jim Lundquist	8-09	4
Larry Baker	8-09	4
David Holt	8-09	4
Dennis Taulbee	8-13	2
Russell Phillips	8-16	10

## All-time Favorite Bumper Stickers

I used to have a handle on life, but it broke.

On your mark, get set, go away!

My mother(in-law) is a travel agent for guilt trips.

How do I set my laser printer to stun?

Old age comes at a bad time.

Driver carries no cash. He's married.

My wife keeps complaining I never listen to her (or something like that)



NTB would like to take this opportunity to give everyone an update on Dale Arnold's son PFC Jason Arnold stationed in Ft. Hood, TX with the 13th Coscom/553<sup>rd</sup> SCB. Jason is home on leave and will be flying back into Baghdad, Iraq, on August, 24th. He is on the General Security Team for General Terry and is one of the gunners in the transportation convoy. He also is still serving on one of the recovery teams that frequently move into "hot spots" to prevent enemy salvaging and/or tampering of U.S. hardware/software. In the days ahead, continue to pray for Jason's safety and for the Arnold family.

NTB Bingo - coming Soon!



## Riding with Pride Award



This month's Riding with Pride Award goes to outstanding driver *Dennis Taulbee*. Thank you for the positive outlook, professional demeanor, caring attitude and NTB loyalty and dedication.  
Way to go *Dennis!*

## Timeless Truth...



You are my refuge and my shield; I have put my hope in your word.  
Psalm 119:114

Don't forget to enter your tractor in Operation Clean Tractor Contest. Deadline for entry is August 25th. Enter to win a prize!



## Welcome

**Ann Brower** joins NTB's Grand Rapids Business Office team. Ann will be processing payroll for all NTB employees and Owner Operators.

**Andrea Ely** is new to the Customer Service Department. Andrea recently moved to Michigan from Ohio where she worked in a trucking related industry.

**Brianna Wood**, will be filling the vacancy in Accounts Payable for the summer months.

## NTB WOULD LIKE TO WELCOME THE FOLLOWING NEW DRIVERS:

Tom Hawley—NAGT  
Rodney Haynes, NATI  
Leo Lammers—NALT  
Gary Lowe—NANE  
David Pomeroy—NALT  
Scott Waldron—NALT

**CONGRATULATIONS AND WELCOME TO THE NTB FAMILY!**

## Meijer Tipp City Notes

When bringing an Inbound load into the Meijer DC in Tipp City, it is imperative that ALL bills be turned into the Bill Box and not turned into the DC directly. There have been several drivers who have turned in bills to the incorrect DC's instead of the Bill Box which has created much confusion with Meijer's being able to receive their product. You can take the duplicate copy of the bill for your bill packet, then put the remaining bills into the Bill Box; the only exception to taking a copy of a bill are with TLKA loads. ALL bills from this vendor need to be put into the Bill Box as there are no duplicates to them. The Bill Box is located next to Door 101 at M805. Thank you for your help and adherence to this procedure, Jason



*Driver Notes*

Revision on the Article on driver Jed Gerken: Jed's achievements were misquoted as finding plates that were expired. Jed actually found trailer registrations that were not up to date. Sorry Jed!

**BARGAIN CORNER III**



**FOR SALE:**

***Air-Hawk Seat Cushion***

Inflatable seat cushion purchased new. Used very little. New \$60.00—your price \$30.00. Ben Henry/Art Scott #1176. If interested, leave your name and contact info with NALT dispatch.

*From Fuel Desk Debbi*

Drivers: If you are tearing off the bottom portion of your fuel receipts (it may look like extra stuff that is not needed), (ex: Indiana tax exempt status form), PLEASE make sure the date is still on the part of the receipt that is turned in.

*Driver Notes*

Not only is learning to drive truck a difficult physical task, there are many personal challenges that accompany learning the profession. For many new drivers, learning the skill of direction and inner GPS is a difficult task. Most drivers experience some difficulty rearranging their personal and family schedules to meet the demands of driving.

Excelling as a new driver is a difficult task; but not an impossible one. There are outstanding drivers that have met the challenges of learning the profession and overcome the hurdles and now represent the top of the driving force.

We are looking for nominations for "Most Improved New Driver of 2006". There will be nomination forms at each Terminal. If you know of a driver who is new to driving in 2006 and has overcome the challenges associated with being "new", please fill out a nomination form. All nomination forms should be sent to Joel Duryea, Jason Mayville or Cheryl Jaeger by December 1, 2006.

*Notes from Keith as it relates to Target* 

- ◆ If you have a Target Padlock and you are not a Target driver, it is important the padlock be returned. Please contact Keith or Chris for instructions on returning.
- ◆ Target and the City of Galesburg, Michigan **cannot** have drivers parking on the side of 40th Street, Exit 88. Action will be taken against vehicles parked along the side of 40th Street.
- ◆ Speeding continues to be an issue at the Target complex. Driving speeds **MUST** be kept down on the complex.
- ◆ Remember to leave a Bill-of-Lading at the store. Returns must also have a Bill-of-Lading.
- ◆ Pin Lock Keys: Target dispatch will not be giving a key to open board drivers that will be able to deliver before the store closes. If a driver is given a Key, it must be returned to Target dispatch or NTB dispatch.





## Importance of Fueling in Lansing & Tipp City

Fueling at the Tipp City and Lansing Terminals can save the company thousands of dollars monthly. Not only does it save NTB money, it is like a savings plan for all employees. When we meet our corporate goals, our incentive plan shows positive results.

Just a few reminders on Fueling:

- ◆ Fuel in Lansing/Tipp City when you are at the terminal before departing.
- ◆ If it is not possible to fuel at the terminal, make sure you fuel at an *approved* stop. Locations are posted at the terminals. NTB does not pay a mark-up on gas at *approved* stops. The savings can equate to up to \$.25 per gallon! The price sign at the station does not reflect the price NTB pays at an approved station.

Help save MONEY for yourself and fellow employees!

## Spotlight



An outstanding driver is one that has a positive attitude, is a good communicator and always willing to go the extra mile. When they encounter a concern, it is discussed in a professional manner and then recommendations are made for a resolution. They are not afraid to compliment the positive actions of others.

When I requested nominations for the Spotlight column, I received *Alan Netherby's* name. *Alan*, we would like to thank you for your professionalism, positive attitude and the contributions you bring to NTB. We are proud to have you as an NTB driver!

## The Driver's Responsibility in Reporting Accidents

I want to take this time to highlight the importance of the driver's role when you are involved in an accident. Quick and accurate reporting is essential so that NTB can respond in a timely manner. Many times, even a few minutes can give us an edge in responding to your needs and minimizing losses. In order to clarify your responsibilities when you are involved in an accident, I have listed the Accident Reporting Procedure that is printed in the Driver Manual (Green Book) on page 1 of the Safety Section.

**First:** An accident is described as when something is physically damaged such as personal property, another party's vehicle or our equipment. No matter how minor **ALL** accidents must be reported immediately.

Steps to follow:

1. When involved in an accident you must notify Safety immediately and if not available talk to dispatch.
2. Place out reflective triangles at the scene if necessary (this notifies others that an accident has occurred and gives them some warning so that they do not become part of the same accident)
3. Call police. If possible **DO NOT** move the equipment. Always make a call to the police and let them determine if it is necessary for them to come to scene or not.
4. Must have **Approval** from **Maintenance** before moving equipment. Let the shop help determine if the equipment is safe enough to move or not.
5. Try to find a witness(s) to verify how the accident occurred.
6. **DO NOT** sign any statement about how the accident occurred. If the police need a statement it is suggested that you write it yourself.
7. Take pictures of damage (camera in glove compartment). We need pictures of the damage to our equipment, and to the other vehicle or property that was damaged.
8. Fill out Driver Accident Report and turn in at next terminal that you arrive at. This allows you to tell us in your own words what happened.

If you are unsure or in doubt if the accident should be called in, make the call, because **ALL** accidents must be reported in a timely manner (**ASAP**).

Safety