



# HUB ADVISORY



January 3, 2007

## IDLE TIME AN IDLING TRUCK COSTS YOU MONEY!

A typical tractor will use about 1 gallon of diesel fuel per hour at idle. Diesel fuel is running about \$2.50 or more per gallon. If you idle your truck 10 hours per day, that is \$25.00 a day. If you multiply that times 200 tractors that equals \$5000 per day in idle costs. Four days a week; we are now looking at \$20,000 a week. Multiply \$20,000 by 52 weeks, which comes to over \$1,000,000 per year. That is WASTED money that could be applied to YOUR wages, benefits, bonuses and new equipment.

Keep your idle time to a minimum, use your "Pro - Heat" unit when ever possible. Turn the truck off when you get out. If your "Pro -Heat" doesn't work or you are not sure how to use it, contact the Maintenance Department for assistance.

We need your help to control fuel costs. Remember it is your money as well as NTB's.

Thank you for your help!

## NTB WELCOME THE FOLLOWING NEW DRIVERS:

Spencer Ballinger—NALT  
Ken Dalga—NAGR  
Richard Kugel—NAGR  
James Maynard—NAWA  
Jason Woirol—NAGR

*CONGRATULATIONS  
AND WELCOME TO THE  
NTB FAMILY!*

## LOGS

We have made some changes in our Log Department. First, we have hired a new log auditor, Pat Neisley. She will be working at Tipp City. Secondly, whenever possible, drivers need to drop off their logs at the Tipp City Terminal. There will be two boxes provided for dropping off your logs— one in the driver's lounge and the other at the dispatch window. These boxes will be for LOG SHEETS ONLY.

If you do not get to Tipp City, you may continue to leave your log sheets in your trip packs or you may drop them in the box provided at the Lansing Terminal.

BE NEAT! Always use BLACK INK and A STRAIGHT EDGE. DOUBLE CHECK YOUR LOGS BEFORE YOU TURN THEM IN. This will help to speed up the processing of your logs.

Thank you for your cooperation and DRIVE PROTECTIVELY!

## STAY ALERT!

The weather so far this year has been relatively mild in our travel lanes. Be aware that this can change at any moment. Don't get overly confident; the weather can change in an instant. Be alert, be prepared, slow down, increase your following distance and drive protectively!

## 2007 Driver Vacations

Driver Relations will be scheduling vacation requests for the year 2007, (excluding 11/14 through 11/21). Vacation request forms will be accepted January 1st through January 31st, 2007, and should be sent to Jason or Joel. You may obtain a Driver Vacation Request Form at any NTB terminal.



In addition, please contact Jason or Joel if you have questions or are unable to locate request forms.

Thank you, Jason & Joel

## Anniversary Dates:

Name	Date	Yrs
Jimmie Lowe	1-02	3
Walter Van Rees	1-03	18
Don Petry	1-06	1
Tracy Sease	1-08	6
Richard Woirol Sr	1-09	17
Dan Pirlot	1-10	1
Tom Fejedelem	1-11	4
Ray McClure	1-12	18
William Tuck	1-14	1

## HAZARDOUS MATERIALS

Please be aware of what you are hauling. We do haul a limited amount of hazardous materials for some of our customers. It is very important that you look at your bills of lading to ensure that you are following the necessary procedures. Are there hazardous materials in the load? Does it require placards? What placards? Who should supply them and how many? If it is a placard load, be sure to remove all of the placards after you make your delivery.

Failure to follow proper procedures when hauling hazardous materials can put both YOU and the company at risk of substantial fines and penalties, as well as putting the public in danger. If you have questions on a hazmat load please contact the safety department.

## REMINDER

**If your tractor is equipped with an engine brake it should only be used on dry pavement. Use on wet, icy or other slippery pavement can lead to a jack knife situation.**

A HUGE Thank You to all drivers who are putting the load numbers at the top of the Meijer bills. It really streamlines the process of inputting the information correctly when it is there.  
Debbi

## ARE YOUR WHEELS ROLLING?

Every winter NTB pays out thousands of YOUR dollars to replace tires on both tractors and trailers that have been “flat spotted” or blown out because they were dragged. In the cold weather, it is not uncommon for brake shoes to freeze to the drums.

Before you move your equipment, be sure that ALL of your wheels are turning freely. Pull forward slowly making an “S” and check your mirrors to be sure that all wheels are turning. If they are not rolling what can you do?

1. Try applying and releasing the brakes.
2. Rock the vehicle back and forth.
3. Set tractor brakes, release trailer brakes and strike frozen drum with a hammer.
4. Have a spray bottle of “Brake Line Antifreeze” and spray on frozen shoes and drum (inside).
5. Repeat.
6. If you are still unable to free brakes, contact maintenance.
7. To help prevent problems with frozen brakes before you park, gently pull down on the hand valve while you are moving to heat and dry the brakes.

Drivers: Reminder that when you are issued a Comcheck for any fueling or you use cash-personal charge-debit card, you MUST still get a fuel receipt and turn it in with your other fuel slips as soon as possible. Thanks, Debbi

As we move into NTB’s slow time with our regular customers, we will be picking up more broker loads. Communication with brokers is of the **utmost importance**.

Watch for special instructions on calling brokers and communicating with them **when they require we do so**. We want to maintain our professional relationship with the brokers as they are our bread and butter during our slow times.

Thank you,  
Customer Service



## Welcome

Please welcome Patricia Neisley to the NTB Family.

Pat joins our

Safety Department as our new log auditor and will be working at our Tipp City Terminal. She has an extensive background in log auditing as well as other safety functions. With the addition of Pat to our team, we will be able to get our log auditing done in a more timely and efficient manner. This will be a great benefit to both you the driver and to NTB. Welcome aboard Pat!

## Timeless Truth...



So don't worry about tomorrow, for tomorrow will bring its own worries. Today's trouble is enough for today. Matthew 6:34

During the Months of January and February, freight is slower and availability for time off is abundant. Please take every opportunity to schedule your vacation during these months. Maximize your earning potential by driving when our business demands extra hours and maximizes your miles and earning potential. Take the time to slow down when freight is slower. After the Holiday push to move freight take a vacation to unwind and relax. Everyone deserves a break after the stressful busy season! Take advantage of vacation availability during January and February.